

AMENDED BYLAWS OF THE COMMUNITY PRESBYTERIAN CHURCH OF DANVILLE, CA

Community Presbyterian Church of Danville is constituted and organized as both an ecclesiastical and corporate body. Community Presbyterian Church of Danville declares itself to be a Christ-centered, biblically-based church that is intentionally seeking to fulfill the two elements of the Great Commission: to grow broader (enabling “People Meeting Christ”) and to grow deeper (making disciples of followers). Community Presbyterian Church of Danville is a reformed evangelical church which believes in the living Christ who sends us into the world empowered by His Holy Spirit to live as His disciples, to express God’s saving love and to extend His kingdom by being a Worshipping Congregation, a Healing Community, an Equipping Center and a Mission Fellowship.

These bylaws shall govern both the ecclesiastical body and the corporate body.

ARTICLE I

1. Name. Both as “congregation” and “corporation,” this church shall be identified by the name: “COMMUNITY PRESBYTERIAN CHURCH OF DANVILLE, CALIFORNIA.”

The inclusion of the word “presbyterian” in any such name shall be indicia only of the form of ecclesiastical governance to be adopted and employed by Community Presbyterian Church of Danville which such form is established by these Bylaws and the Amended and Restated Articles of Incorporation of Community Presbyterian Church of Danville. It is not, in and of itself, intended to establish that Community Presbyterian Church of Danville is a member of any particular corporate, denominational or ecclesiastical body of churches which may purport to employ the presbyterian form of church governance.

The inclusion by Community Presbyterian Church of Danville of the name, style or other designation of any ecclesiastical denomination of churches at any time heretofore or hereafter in any literature, communications, signage, or any other book, record, paper or thing shall be an indicia only of a voluntary association by Community Presbyterian Church of Danville with any such denomination, general assembly, synod or presbytery, and is not intended to be, nor shall it be considered by any person or entity to be an irrevocable association therewith, the Community Presbyterian Church of Danville Session and Congregation reserving unto themselves alone the right and privilege of disassociating with any such denomination, general assembly, synod or presbytery which does not uphold Scriptural principles as historically affirmed in the Reformed tradition.

2. Principle Office. The principal office for the transaction of the business of the congregation and the corporation shall be the church office in Danville, California.
3. Fiscal Year. The fiscal year shall be July 1 to June 30.

ARTICLE II

THE SESSION

1. The spiritual and temporal affairs, government, and discipline of this church shall be controlled and directed by a Session consisting of the ordained pastoral staff and eighteen ruling elders.
2. The eighteen ruling elders shall be divided into three equal classes of six each. They shall be elected for terms of three years and the classes shall be so arranged that six elders' terms shall expire on June 30th. Those who shall be elected to fill vacancies in other classes shall be elected for the unexpired terms of such vacancies. A ruling elder who has served on Session for a full three year term shall be ineligible to serve thereon until at least one year has elapsed from the expiration of the last term for which he or she was elected.
3. If any elder declines to act, resigns, or dies, or having been a member of this church, ceases to be such, the vacancy shall be filled by the congregation at the next meeting called for that purpose.
4. The session is charged with maintaining the spiritual government of the congregation and shall have power to inquire into the knowledge and Christian conduct of the members of the church; to admonish, to rebuke, to suspend; to receive members into the church; to effect the best measures for promoting the spiritual interest of the congregation and to **elect delegates to higher denominational bodies as required.**
5. The Session has charge of collection, care, and disbursement of all funds collected in the church for its support and improvement and for the boards and agencies of the church, and for all other purposes. The Session shall have charge of the employment and direction of the staff of the church. The Session shall have charge of the care and improvement of the church property.
6. The Session shall annually elect a clerk and a treasurer, who shall be elders, but who need not be members of the Session.
7. The Session shall generally hold at least one stated meeting each month. A quorum shall consist of one-third of the members. Notice of stated meetings need not be given.
8. The Session shall have power to make and to amend such rules and regulations not in conflict with these bylaws, as may be deemed necessary to enable it to perform efficiently the duties for which it is responsible.

ARTICLE III

COMMITTEE ORGANIZATION OF SESSION

1. The work of the Session shall be organized under committees. The committees shall study and make recommendations to Session on matters within the area of responsibility assigned to them. Session will elect at least one of its members, unless it determines otherwise, to serve on each committee as elder overseer in addition to approving member-at-large from the congregation. Each committee will have an administrator who shall be a member of the congregation, approved by the Session.

ARTICLE IV

THE BOARD OF DEACONS

1. The scriptures clearly point out deacons as distinct officers of the church. The office is one of sympathy and service, after the example of the Lord Jesus. To the office of deacon should be chosen persons of spiritual mind, exemplary life, friendly spirit, and sound judgment.
2. There shall be a board of twenty-seven deacons divided into three classes of nine each. They shall be elected for terms of three years and the classes shall be so arranged that the terms of nine deacons shall expire on June 30th of each year and those who shall be elected to fill vacancies in other classes shall be elected for the unexpired terms of such vacancies. A deacon who has served on the Board of Deacons for a full three year term shall be ineligible to serve thereon until at least one year has elapsed from the expiration of the last term for which he or she was elected.
3. If any deacon declines to act, resigns, or dies, or having been a member of this church ceases to be such, the vacancy shall be filled by the session at its next regular meeting, or at a special meeting called for that purpose. The board, with consent of the Session may accept resignation from the Board of Deacons.
4. The Board of Deacons shall minister to those in need, to the sick, to the friendless, and to any that may be in distress, in accordance with the scriptural duties of the office.
5. The Board of Deacons shall also assume such duties as may be delegated to it by the Session.
6. The Board of Deacons shall elect a moderator (if the pastor chooses not to serve in this capacity) and a vice-moderator from its own membership.
7. The Board of Deacons shall elect annually from its own membership a secretary and a treasurer and such committees as it may deem desirable for the proper functioning of the work.

8. Regular meetings of the Board of Deacons shall generally be held each month at a time and place to be determined by its members; special meetings shall be held as agreed. A quorum shall consist of one-third of the members.
9. The Board of Deacons shall submit its financial records to the Session for approval at least once each year, as soon as practical after June ³⁰th and at other times upon request of the Session.

ARTICLE V

THE TRUSTEES

1. The Board of Trustees of the corporation shall consist of three ruling elders in active service. One member shall be elected annually by the Session for a term of three years.
2. The Board of Trustees shall elect a president and a secretary from its own membership.
3. The president and the secretary shall sign all notes, deeds, mortgages, and other contracts and instruments usually required to be signed by such officers on behalf of the corporation. The secretary shall keep a full and accurate record of all minutes of the meetings of the board.
4. Vacancies on the Board of Trustees shall be filled for the balance of the unexpired term of such vacancy by the election of the session.
5. The Board of Trustees, subject to the authority and direction of the session shall have power to sell or dispose of the property, either real or personal, which the corporation may from time to time own, and shall have power to acquire other property, provided, however, that said Board of Trustees shall not sell, mortgage, or lease real estate, except when specifically authorized to do so by the vote of at least a majority of the members present at a meeting of the corporation for that purpose, and with the permission of Presbytery under Form of Government Chapter VII, Section 4.

ARTICLE VI

THE NOMINATING COMMITTEE

1. The Nominating Committee shall consist of three members of the Session—one of who shall be elected by the Session as Chairman, the second will be a member of the Board of Trustees, and the third shall be Vice-Chairman. The Nominating Committee shall also have one member from the Board of Deacons.
2. Additional members of the Nominating Committee (none on whom may be in active service on the Session, the Board of Deacons, or the Board of Trustees) shall be elected

in sufficient numbers to constitute a majority vote. All who serve on the Nominating Committee must be active members of Community Presbyterian Church. An active member is one who is regular in their attendance on Sunday.

The additional members of the Nominating Committee shall consist of the following:

2 members at large elected by the congregation

1 member elected by the San Ramon Valley Christian Academy Committee

1 member each, elected by the following committees

Children’s Committee

Student Ministries Committee

Adult Equipping Committee

Missions Committee

Small Groups Committee

Worship and the Arts Committee

All committees are encouraged to consider selecting a Nominating Committee member who is active in their ministry but not necessarily a member of the committee.

3. The members of the nominating committee shall be communicant members elected by the groups they represent at the first meeting of such group following the meeting of the congregation at which two members-at-large and their alternates are elected. The congregation at a special meeting called for that purpose shall elect the two members-at-large. All members of the nominating committee shall serve one year. The pastor shall be a member of the nominating committee, ex-officio, but without a vote. The nominating committee shall have the authority to select the candidates to be placed in nomination at those meetings of the congregation where elders and deacons are elected. Such nominations shall be published in the church newsletter at least two (2) Sundays preceding the said meeting of the congregation.
4. Nothing in this article or any of its sections is to be interpreted so as to deprive any member of the congregation of rights and privileges of nominating candidates from the floor, and such opportunity must be given at all meetings where candidates are to be elected.

ARTICLE VII

ANNUAL AND SPECIAL MEETINGS

1. There shall be a unified annual meeting of the congregation and of the corporation as set by the Session. The Moderator of the Session shall preside over the meeting, and the Clerk of Session shall act as secretary.
2. At the Annual Congregational Meeting, Session shall present a summary of the activities and vision of the various ministries. A report is required of the pastor, clerk of session, and the treasurer. These reports must have been submitted to Session for prior review before presentation to the congregation. The budget shall be presented to the congregation for affirmation and when necessary, approval of pastoral salaries.

3. All elders and deacons shall be elected at a special congregational meeting called for the purpose at least ten Sundays, but not more than twenty Sundays before the date of installation, or ordination and installation, which shall be on a June Sunday.
4. Regular and special meetings of the congregation and corporation shall be held after at least seven (7) days notice, including announcements from the pulpit on two consecutive Sundays. Special meetings of the congregation and corporation may be called by the Session, provided at least seven (7) days notice and two (2) Sunday announcements have been made, and provided further that the purpose of such special meeting is clearly stated in the call and printed in the church calendar two (2) Sundays preceding the holding of said meeting. No business other than that specified in the call may be transacted at a special meeting of the congregation and corporation.
5. The Clerk of Session shall cause the minutes of the meetings to be prepared and submitted to session, which minutes shall be approved and recorded by the session at its next monthly evening meeting.

ARTICLE VIII

QUORUM

1. A quorum of the congregation and corporation for the transaction of business at the annual meeting, or any special meeting, shall consist of at least ten percent of the membership entitled to vote.

ARTICLE IX

RIGHT OF VOTING

1. All communicant members of this church, in good and regular standing, shall be entitled to vote at all annual and special meetings of the congregation and corporation.
2. The roll of communicant members in good standing in the hands of the session shall be the authoritative list of voters.

ARTICLE X

AUDITORS

1. An audit of the financial records shall be made by an auditor or auditors appointed by the Session. The auditors shall submit a report to the Session at the earliest possible date following the annual meeting of the congregation and corporation.

ARTICLE XI

AMENDMENTS TO BYLAWS

1. Amendments to these bylaws, may be made at any annual or special meeting of the congregation by a majority vote, provided that such meeting and amendments be announced in keeping with the provisions contained in these bylaws.

A committee of the Session shall be appointed each year to review the bylaws and make suggested changes in any are indicated as necessary or desirable.

Adopted by vote of the congregation

Community Presbyterian Church of Danville

August 13, 1967, with amendments approved at congregational meetings on

March 23, 1969; June 29, 1969; September 22, 1974; June 6, 1980;

September 25, 1988; and December 4, 1988, March 20, 1994.

Complete revision to be approved at congregational meeting October 24th, 2010